

APPROVED MINUTES

The City Council held Council Meeting #1633 on Monday, July 17, 2023, in the Council Chambers at City Hall.

Call to Order:

The meeting was called to order at 7:00 pm by Council President Brian Zimmerman.

The Pledge of Allegiance was completed, prayer was by Mark Smith, roll call commenced. Present were Councilors Gary Beach, Melissa Berke, Zach McNew, Kristin Smith, Hugh Taylor, Brian Zimmerman, Administrator Sam Sikes, Clerk-Treasurer Leann Monigold, and (via Zoom) City Attorney Dean Chisholm. Mayor Williams was not in attendance.

Councilor Zimmerman welcomed all present.

Approve City Council meeting #1631 minutes dated June 19, 2023:

Councilor Beach **MADE A MOTION** to approve City Council meeting #1631 minutes dated June 19, 2023, Councilor Berke **SECONDED**.

Councilors Beach, Berke, McNew, Smith, and Taylor voted **FOR**.

MOTION PASSED.

Announcements:

None.

Committee Reports:

Administrator: Administrator Sikes reported, in FY22 a total of 55 building permits were sold for \$47,000 and for FY23, spring time was a little slower than expected, 46 permits were sold for \$32,360. Every 2 years a building report has to be sent to keep our building plan, he is getting ready to begin that report. Starting July 1st, the building program has to have its own fund and will be self-sustaining.

Zoning: Councilor Smith announced the next meeting will be July 31 at 6pm and will try to have some draft language on Accessory Dwelling Units for review.

Park District Manager of Projects: Tony Petrusha reported having a meeting to discuss increasing the scope of the Logger Trail (connecting trails throughout Libby).

Spoke with DOT about grant to get remaining blocks done and contacting the contractor to move forward.

Libby Park District is operated by a board of directors, trying to increase effectiveness to become the manager of Parks. The Park District receives .5 mil annually.

Port Authority's Targeted Economic Development district - when the tax increment can go back into the Port, working on trying to get that targeted towards recreation

An Outdoor recreational survey is coming up to get published throughout the community using email and social media.

Port (swim Pond) is moving forward, the design is ready and getting prices. There is a meeting tomorrow with DNRC about water rights. A grant from LOR will pay design fee. The largest expense will be the pond liner that is 145 X 250 ft.

Twisted Turtle will be creating signage and maps to get to area parks and getting pricing for them.

Currently waiting for the Forest Service to get back to us on the Environmental Assessment with the Flower Creek/Snowshoe Trails, after the cost for that will be about \$100,000.00.

Council Smith commended Mr. Petrusa for his efforts.

Finance: Clerk/Treasurer Monigold reported a Budget Committee meeting will be held Thursday July 20th at Noon.

Public Comment on Non-Agenda Items:

Old Business:

Approve Memorandum of Agreement with Lincoln County Sheriff's Office for fiscal year 2024:

Councilor Beach **MADE A MOTION** to approve Memorandum of Agreement with Lincoln County Sheriff's Office for fiscal year 2024, Councilor Smith **SECONDED**.

Councilors Beach, Berke, McNew, Smith, and Taylor voted **FOR**.

MOTION PASSED.

Mike Fraser RFP – Request for Proposal (DRAFT):

Councilor Smith **MADE a MOTION** to move forward with advertising the RFP as presented, Councilor McNew **SECONDED**.

Tony Petrusa inquired if this scope is going out for bid and how it will be funded for removal.

Councilor Zimmerman explained the process.

Councilor Smith explained the city does not know what this will take and this will put out there to see if the city gets any proposals back, if any proposals come back that make sense for the city and the entity doing the work, Council will move that direction.

Councilors Beach, Berke, McNew, Smith, and Taylor voted **FOR**.

MOTION PASSED.

New Business:

Approve Riverfront Blues Festival noise variance request for August 12 and 13th:

Councilor Smith **MADE A MOTION** to approve Riverfront Blues Festival noise variance request for August 12 and 13th, Councilor Beach **SECONDED**.

Alida Snow representing Riverfront Blues Festival, requested a noise variance for the Blues Festival until 1:30 am, August 12th and 13th.

Councilors Beach, Berke, McNew, Smith, and Taylor voted **FOR**.

MOTION PASSED.

Approve Chainsaw Carving street closure:

Troy Douthit, 179 Park St., requested a street closure on Mineral Ave. for the Chainsaw Carving September 6th – 10th and explained it is the same plan that has been in place with no changes.

Councilor Smith inquired about procedure, if an entity does not come with a certificate of insurance when presenting their request, does the front desk follow up on that prior to the request. Clerk/Treasurer Monigold confirmed that is the procedure.

Councilor Berke **MADE A MOTION** to approve Chainsaw Carving street closure, Councilor McNew **SECONDED**.

Councilors Beach, Berke, McNew, Smith, and Taylor voted **FOR**.

MOTION PASSED.

Approve Resolution 2016, adopting a Fee Schedule for Floodplain Application Review in accordance with Ordinance 2003 City of Libby Floodplain Hazard Management Regulations:

With no document available, Council agreed to move to next meeting.

Approve all claims received to date:

Councilor Beach **MADE A MOTION** to approve all claims received to date and Councilor Berke **SECONDED**.

Councilors Beach, Berke, McNew, Smith, and Taylor voted **FOR**.

MOTION PASSED.

Approve all business license applications received to date:

Sweet Pea Cleaners and Yarden LLC.

Councilor Smith **MADE a MOTION** to approve all business licenses received to date and Councilor McNew **SECONDED**.

Councilors Beach, Berke, McNew, Smith, and Taylor voted FOR.

MOTION PASSED.

General Comments from the Council:

Adjournment:

Councilor Berke **MADE A MOTION** to **Adjourn** and Councilor Beach **SECONDED**.

Councilors Beach, Berke, McNew, Smith, and Taylor voted FOR.

MOTION PASSED.

Councilor Zimmerman adjourned the meeting at 7:25 PM.

Mayor Peggy Williams

Clerk-Treasurer Leann Monigold