



CITY OF LIBBY

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REGULAR COUNCIL MEETING #1635

AUGUST 21, 2023 @ 7:00 PM
COUNCIL CHAMBERS – CITY HALL

CALL TO ORDER:

- Pledge of Allegiance
- Prayer Tom Cole
- Roll Call
- Welcome
- Approve City Council meeting #1634 minutes dated August 7, 2023

ANNOUNCEMENTS:

COMMITTEE REPORTS:

- City Administrators Report
- Fire
- Police
- Ordinances
- Lights/Streets/Sidewalks
- Building
- Water/Sewer
- Zoning Commission
- Cemetery/Parks
- Finance
- Wildlife
- City-County Board of Health
- Park District Manager of Projects

PUBLIC COMMENT ON NON-AGENDA ITEMS: This is an opportunity for the public to offer comments related to issues that are not currently on the agenda that the council has jurisdiction over. Public comment is limited to 3 minutes.

OLD BUSINESS: Each previous agenda item will be introduced by the mayor with a description of the item and explanation for the recommended action to be taken. Following council discussion on each item there will be an opportunity for public comment. Public comment is limited to 3 minutes concerning the agenda item being discussed only.

NEW BUSINESS: The mayor will introduce each new agenda item with a description of the item and an explanation for the recommended action to be taken. Following council discussion on each item, there will be an opportunity for public comment. Public comment is limited to 3 minutes concerning the agenda item being discussed only.

1. Approve Resolution #2019, Setting Tax Levy for Year 2024.
2. Approve Resolution #2018, Fixing the Annual Appropriations for the City of Libby for 2023-2024 Budget.
3. Approve Resolution #2020, Setting Salaries and Wages of Elected Officers, Appointed Officers, and City Employees.
4. Paint it Pink Fun Run intersection closure request.
5. Approve all claims received to date.
6. Approve all business license applications received to date.
 - a. Kooyman Construction, 554 Doak Creek Rd., Individual, General constructions of sheds, fences, decks, etc., including brush clearing and wildfire prevention.

UNFINISHED BUSINESS: Each item will be introduced by the mayor (or assigned liaison) with a description of the item. Following council discussion on each item, there will be an opportunity for public comment. No action will be taken. Public comment is limited to 3 minutes concerning each item.

GENERAL COMMENTS FROM COUNCIL: Public comment will not be taken during this portion of the meeting.

ADJOURNMENT:

The manner of Addressing Council:

- Each person, not a Council member, shall address the Council at the time designated in the agenda or as directed by the Council, by stepping to the podium or microphone, giving that person's name and address in an audible tone of voice for the record, unless further time is granted by the Council, shall limit the address to the Council to three minutes.
- All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff with no personal remarks allowed.
- No person, other than the Council and the person having the floor, shall be permitted to enter any discussion either directly or through a member of the Council, without the permission of the Presiding Officer.
- Any person making personal, impertinent, or slanderous remarks or who shall become boisterous or disruptive during the council meeting shall be forthwith barred from further presentation to the council by the presiding officer unless permission to continue is granted by a majority vote of the council.

ATTENTION:

To access this meeting electronically with **ZOOM**,
Dial: 253-215-8782
Meeting ID: **4042719951**
Password: **151041**
Posted: 8/17/23

RESOLUTION NO 2019

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBBY
SETTING TAX LEVY FOR THE YEAR 2024 UPON ALL REAL PROPERTY
IN THE CITY OF LIBBY FOR GENERAL AND SPECIAL PURPOSES**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIBBY,
MONTANA THAT;**

SECTION 1 There is hereby levied on all property within the corporate limits of the City of Libby for the tax year 2024 the following taxes for the purpose hereinafter set forth.

For the General All-Purpose Fund, including all salaried and incidental expenses for the fiscal year ending June 30, 2024, ninety-four and 54/1000 (94.054) mills.

For providing funds for the Fire Relief Agency Fund sufficient to meet the requirements of such fund, eleven and 6/1000 (11.006) mills.

TOTAL MILLS: 105.06

SECTION 1 There shall be levied in Lighting Maintenance District No.1 the sum of \$9.97per city lot of 3,175 sq. ft. on all property in said district as same as described in the Resolution No. 1120. Large tracts, undeveloped or partially undeveloped tracts shall be levied and assessed as provided in Resolution No. 1120. All the properties shall be levied and assessed those amounts for the cost of maintaining Lighting District No. 1 for the tax year 2023.

SECTION 2 There shall also be levied in Street Maintenance District No. 1 (Sprinkling) the sum of \$22.50 per city lot of 3,175 sq. ft. on all property in said district as described in Resolution No. 1119. Large tracts, undeveloped or partially undeveloped tracts shall be levied and assessed as provided in Resolution No. 1119. All the properties shall be levied and assessed those amounts for the cost of maintaining Sprinkling District No. 1 for the tax year 2023.

Adopted by the City Council and approved by the Mayor on the 21st day of August 2023.

Mayor Peggy Williams

Attest: _____
Clerk-Treasurer Leann Monigold

RESOLUTION NO. 2018

**RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBBY
FIXING THE ANNUAL APPROPRIATIONS FOR THE CITY OF LIBBY, MONTANA
FOR THE 2023- 2024 BUDGET**

SECTION I. That the annual appropriations for the General Fund and other tax supported budgets of the City of Libby, Montana, and the same is hereby fixed as follows:

<u>Department</u>	<u>Proposed Budget</u>
Executive Services	52,736
City Court	34,345
Financial Services	76,988
Elections	15,000
Planning	10,000
Legal Services	45,827
Facilities Administration	161,500
Facilities, City Hall Roof	3,700
Police	542,507
Fire	107,465
Fire Hall Roof	3,500
Road and Street Services	161,995
Sidewalks & Curbs	50,000
Cemetery	54,293
Animal Control	12,000
Parks	62,855
Other Allocated Costs	58,850
Total General Fund	\$1,453,561
SID	2,146
Fire Relief (non-Budgeted fund) 11.006 mils	51,645
Lighting Maintenance District	83,400
Street Maintenance District	152,025

SECTION II. The following non-tax supported budgets are provided herein for information purposes only:

IP Settlement	150,000
Building Code Enforcement	66,057
Gas Tax HB 76	161,200
Gas Tax HB 473 / SB 536	450,867
Water Fund	2,072,337
Sewer Fund	2,417,026
Community Development	200,000
ARPA	1,153,676
CIP FUNDS	1,336,003
TOTAL ALL FUNDS	\$9,749,943

PASSED AND ADOPTED by the City Council of the City of Libby and approved by the Mayor this 21st day of August 2023.

Mayor Peggy Williams

Attest: _____
Clerk-Treasurer Leann Monigold

RESOLUTION NO 2020

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBBY,
MONTANA SETTING THE SALARIES AND WAGES OF ELECTED
OFFICERS, APPOINTED OFFICERS, AND CITY EMPLOYEES**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIBBY THAT:

1. The salaries of the elected officers of the City of Libby shall be as follows for July 2, 2022 through July 6, 2023:

Mayor	\$ 8,866.00 per year
Council President	\$ 5,642.00 per year
Council Member	\$ 4,446.00 per year

2. The salaries and wages of the appointive officers of the City of Libby shall be as follows for July 2, 2022, through July 6, 2023:

City Attorney	\$ 89,653.20 per year
Fire Chief	\$ 6,760.00 per year
City Administrator	\$ 30.93 per hour
City Clerk/Treasurer	\$ 23.78 per hour

3. The salaries and wages for the City employees shall be as follows for July 2, 2022 through July 6, 2023:

Assistant Fire Chief	\$ 2,730.00 per year
2 nd Assistant Fire Chief	\$ 2,730.00 per year
Building Inspector	75% of permits sold

Police Chief	Grade 13-Step 20	\$ 27.33 per hour
Police Sergeant	Grade 12-Step 9	\$ 22.67 per hour
Police Officers	Grade 11-Entry	\$ 19.05 per hour

Water Treatment Operators	Grade 11-Step 34	\$ 26.72 per hour
	Grade 11-Step 10	\$ 21.04 per hour
	Grade 10-Step 1	\$ 17.56 per hour

Sewer Treatment Operators	Grade 11-Entry	\$ 19.05 per hour
	Grade 10-Step 6	\$ 18.46 per hour
	Grade 10-Step 1	\$ 17.56 per hour

Water Distribution Operators	Grade 11-Step 19	\$ 23.01 per hour
	Grade 10-Step 10	\$ 19.21 per hour

Street Supervisor	Grade 13-Step 10	\$ 24.74 per hour
Equipment Operators (Foreman)	Grade 12-Step 10	\$ 22.90 per hour
	Grade 10-Step 6	\$ 18.46 per hour
	Grade 10-Step 2	\$ 17.74 per hour
Mechanic	Grade 12-Step 16	\$ 24.31 per hour
Floater	Grade 10-Step 2	\$ 17.74 per hour
Deputy Clerks	Grade 10-Step 7	\$ 18.65 per hour
	Grade 10-Step 7	\$ 18.65 per hour

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR this 21st day of August 2023.

ATTEST:

Mayor Peggy Williams

Clerk-Treasurer Leann Monigold

08/11/2023

Dear City Council,

I am writing to request permission to close the following intersections for the Paint it Pink Fun Run. The Paint it Pink Run will be held on September 30th, 2023, beginning and ending at Glacier Bank from 9:00 A.M. to 11:00 A.M.

Closing the following intersections on the Glacier Bank side of California Ave:

California Ave and E 6th

California Ave and E 5th

California Ave and E 4th

California Ave and E 3rd

Thank you for your time,

Amaya Borden & Rachel Rebo

Employees and PIP Run Directors for Glacier Bank